

MUHLENBERG SCHOOL DISTRICT
Regular Board Meeting Minutes
September 14, 2022
Lecture Hall, Muhlenberg High School
www.muhsdk12.org

Call to Order

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, September 14, 2022 at 7:22 PM by Board President, Mr. Garrett E. Hyneman.

Members Present

President – Mr. Garrett E. Hyneman
Vice President – Mr. Otto W. Voit, III
Treasurer - Mr. Richard E. Hoffmaster
Assistant Secretary – Ms. Janet Howard
Member – Mrs. Kristyna Eagle
Member – Mr. J. Tony Lupia, Jr.
Member – Mr. Mark J. Nelson
Member – Mr. Miguel Vasquez
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Secretary – Mrs. Cindy L. Mengle

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager- Shane M. Mathias, CPA
Director of Physical Plant – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education - Ms. Nicole Huntbach
Supervisor of Special Education - Ms. Lori Morris
Director of Federal Programs - Dr. Cathy Shappell
Director of Pupil Services - Mr. Michael Mish
Licensed Behavior Specialist – Mr. Zachariah Milch
Director of Technology – Mr. Daniel Houck
Director of Food and Nutrition – Mr. Carey Kline
Director of Human Resources - Dr. Jessica Heffner
Data Administrator – Mr. Kevin Vanino
Athletic Director – Dr. Tim Moyer
High School Principal – Dr. Jeffery Ebert
High School Assistant Principal - Mr. Frank Vecchio
Junior High School Principal – Mr. Steve Baylor
Junior High School Assistant Principal - Ms. Julianna Ciccarelli
Junior High School Assistant Principal - Mr. Daniel Kramer

C. E. Cole Intermediate Principal - Mr. Haniff Skeete
C. E. Cole Intermediate Assistant Principal - Ms. Jaclyn Bellanca
Elementary Principal - Mr. Kyle Crater
Elementary Assistant Principal - Ms. Ginny Hornberger
Elementary Assistant Principal - Ms. Leila Mesinger
Social Worker - Ms. Lauren Heydt
Social Worker - Ms. Amanada Foulds
Social Worker - Ms. Emily Carmichael

Visitors

Diane Benson
Joyln Casper

Educational Presentations

A. Second Reading of Policies - Dr. Joseph E. Macharola

Policy 236.1, Threat Assessment

Policy 236.1 has been revised to include revisions to School Code section 1302-E now require some actions related to threat assessment to be completed annually-the threat assessment team now needs to be provided with individual or group training annually on the required elements that were already outlined in the law and Board policy. The school entity must annually notify students, employees and parents/guardians about the existence and purpose of the threat assessment team, including posting information on the school entity's publicly accessible website. There is also a new annual requirement added to the school safety and security training for all school employees on identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, and how to report concerns to the threat assessment team or through other methods, such as the Safe2Say Something program or another school entity tip line.

Policy 805, Emergency Preparedness and Response

Policy 805 has been revised to include Act 55 of 2022 established a new requirement for the state's School Safety and Security Committee, in coordination with PCCD, to establish minimum standards for training of school employees on the topics outlined in School Code for school safety and security training.

School Code section 1310-B was revised to identify two different groups of requirements for school safety and security training for school employees.

Policy guide 805 was updated to reflect these revised staff training requirements. Legal citations were added reflecting the new grant opportunities and provisions. In the section on Continuity of Student Learning/Core Operations, a reference was

added to "any applicable health and safety plan" to reflect the fact that some school entities have incorporated their temporary revisions to their continuity of learning plans in their Health and Safety Plans, which are still currently required for school entities using federal ESSER funds.

Policy 808, *Food Services*

Policy 808 has been revised to include Act 55 of 2022 also made additional revisions to section 1337 of the School Code (the third set of revisions for this School Code section in the past few years). School entities who operate nonprofit school food programs are now required to offer assistance to parents/guardians with applying for free/reduced-price school meal benefits. This language was included in Policy 808 previously with a "may" statement--that language has now been revised to a "shall" statement. Language was also added to the School Code and the policy guide to clarify that neither a student nor school staff may be required to discard a school food program meal after it was served to the student, even if the student is unable to pay for the meal or has a negative school meal account balance.

Since the USDA waivers allowing schools to serve free meals to all students during the pandemic emergency have now ended, many schools are exploring eligibility for the Community Eligibility Provision (CEP) of the national school food programs, which provides free school lunches and breakfasts to all students enrolled in the school.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Committee Report

A. Berks County Intermediate Unit – Mr. Miguel Vazquez

Mr. Vasquez advised the meeting was uneventful. Mr Kevin Murphy, President of Berks County Community Foundation, was honored by the BICU Outstanding Community Partner Award.

B. Reading-Muhlenberg CTC – Mrs. Cindy Mengle

Mrs. Mengle was absent from the meeting, however Mr. Lupia reported that they started the foundation for the CTC welding building. The next days will be

laying of the block and advised he will give a progress report as it goes on; however construction is well on its way.

C. Berks County Tax Collection Committee – Mr. Shane M. Mathias, CPA

There was no meeting, the next meeting is scheduled for the 28th of September.

D. PSBA Liaison – Mr. Otto W. Voit, III

Mr. Voit discussed the election of officers is due, however there isn't anyone running against each other and there will be a recommended unanimous vote.

E. Muhlenberg Community Library – Submitted by Mr. Terry Heckman, read by Dr. Alan S. Futrick.

Attached are the highlights from Monday, September 12th monthly library meeting:

- I am pleased to announce that we have a new library director Christie Brown. She begins her tenure with the MCL with very strong credentials. She started last Tuesday (9/6). Welcome Christie.
- Over the last two weeks, we have modified and updated both our library's website and Facebook page.
- Last Saturday's end of year Summer Quest Carnival was held with an impressive turnout of 263 students
- Also, last Saturday (9/10) the third (and final for the year) Flea Market was held at Jim Dietrich Park where we ran a snack bar tent that netted a profit of \$508.
- Our second annual Harvest Craft Fair will be held on Saturday 10/29 from 9:00 AM until 2:00 PM.

F. Educational Programs – Dr. Alan S. Futrick

Dr. Futrick reported they had a great start to the beginning of the school year; it was nice to see the kids coming back. The staff was welcomed back as well. The District has a literacy pilot at the elementary school with three programs that they are working with; Wonders, which the District currently has had for the past six years, Amplify, and Winton Wisdom. The teachers are piloting those three programs this year, then at the end of the year they will pick which program they are most comfortable with and feel is the best fit for the District's students. This is exciting to have. Dr. Futrick spoke about having the current enrollment of 4,230 students in Muhlenberg, of this number 7.3% of those students are brand new students to the District, since June 1, 2022 (last school year). That represents about an entire grade level of kids new since the end of May. It puts the District a little bit ahead of the projections, however

the District is packed and the teachers are doing a phenomenal job accommodating the students and aiding their needs.

Questions/Comments/Concerns:

Mr. Voit discussed when a new building actually gets built and the overcrowding is addressed, noting currently the buildings are overcrowded, Mr. Voit questioned if there have been any thoughts on temporary classrooms.

Mr. Hoffmaster asked regarding the new students, where are they coming from. Dr. Macahrola responded they are coming from New York City, New Jersey, from all over, not just coming from the city of Reading as many think.

Dr. Futrick also spoke about another number that has increased this school year 51 new students for Special Education and that is a significant increase; almost 1 out of 5 students.

Mr. Hyneman discussed living in his home with his wife for 57 years, not having any children coming out of the home in a long time. Mr. Hyneman discussed when they sell the home, a young family will move in with five kids and that is what is happening all over Muhlenberg Township. He advised it is not an invasion, it's either the older people moving out and the family that moves in is with children.

Mr. Nelson advised there's another disturbing thing, there are 186 new residential units expected to be built. Mr. Nelson talked about the District getting a lot of "flack" from certain other township members, however the District does not approve new housing. When those 186 new residential units will result in maybe another snow plow, police officers, or new additional police cars. For every house that's about two children, this is another grade. He talked about nobody wanting to hear that when the District has to raise taxes and figure out how to spend money to build a building, the District is not the ones putting more places for people to move into the district.

Mr. Voit discussed Mr. Nelson's point, even if those residential units had one kid, the cost to educate a kid a year, the District is not going to generate 2.1 million dollars of new taxes from those 186 new units.

Solicitor's Comments – Mr. Brian F. Boland, Esq.

There is no report at this time.

Superintendent's Comments - Dr. Joseph E. Macharola

Dr. Macharola talked about all of the statistics that Dr. Futrick spoke of tonight, he has discussed with him this morning. Dr. Macharola advised he spoke with Mr. Hyneman earlier today about the change here in Muhlenberg School District with

enrollment. Dr. Macharola talked about the meeting he and Dr. Futrick attended with all of the other Superintendents of Berks County, along with the former Secretary of Education and the lead of the Superintendent's organization who does a lot of advocacy with the Governor, and they strongly advocate for public education. One of the comments was that he believed that we lost the sense of direction towards the common good, in which he openly made his comments about that. Most importantly is how much the District has changed here in Muhlenberg. Dr. Macharola spoke about remembering nine years ago when he interviewed, he thought for sure he wasn't going to come here and thought he was going to be in New Castle, outside of Youngstown. He remembers everyone saying they are changing, and he told them they are not changing, they have already changed. He explained there was a moment of silence, he advised he was driving home and on the phone saying he didn't think he was coming because he thinks he insulted them, however it wasn't that at all. He explained he got a phone call a couple seconds later and he has been grateful ever since then. Dr. Macharola advised his point is that the District has changed here, and continues to change. He talked about receiving horrible comments over the last nine years about him and to him about Muhlenberg changing and how they wanted to blame one particular person for it. Nonetheless, the District has changed so much and the District is going to continue to grow, continue to emerge. The 7% of children that are coming into the District that haven't had any interaction with Muhlenberg is also compounded with the fact the District is coming out of COVID. Early this year, one day the District had four children, and young adults that needed intensive services for suicide ideations. He stated he is very happy that the District has the four social workers, happy for the guidance counselors. Dr. Macharola talked about being fiscally prudent at "chipping away on the bucket list," and the four social workers have really delivered, including the District's behavior specialist. All of the teachers are doing such a phenomenal job including the job coaches and he couldn't be more happier, administrators, veteran leaders, are doing such an incredible job. Dr. Macharola spoke about not being able to "sprinkle fairy dust" on the reality of what is happening in buildings with the children and it cannot be unscored or underestimated. Dr. Macharola spoke about dealing with a lot of negativity being in his position, and he hears a lot of negativity, people who he may think are supportive of him are not, he stated that he will not waver in his mission to do what is right for the District's children and to stand right by the community and School Board here. He spoke about continuing to advocate for public education. One of the fundamental cornerstones of today's conversation admits the changing demographics here in the community, is the fact that public education is under fire right now and everyone needs to be very vigilant to who is supportive of public education. He discussed the Board has an awesome responsibility every year to finalize a budget, they have been incredibly supportive of himself and the administration, as the District does the right thing. Dr. Macharola talked about the challenges being incredible and is going to be extremely difficult if certain things don't work out in the best interest of public education. He spoke about continuing to advocate for those who support public schools and those who support what the District has been doing here in the Muhlenberg School District.

Dr. Macharola also talked about the article regarding Maximilioano Baez, Muhlenberg School District grad student, who is a star boxer here in Reading. Dr. Macharola

spoke about the article relaying Baez's experience while in Muhlenberg and being involved in activities, such as boxing, has assisted in keeping him off the streets. Dr. Macharola advised why the Summer Style program is so important and getting students involved in those activities such as sports, music, arts and humanities, it is one of the District's cornerstones and advised the District has not left the Blueprint for Success or the Action Plan. Those activities, getting kids connected in school is critically important, it is one of the goals the District has for the administrators. Dr. Macharola discussed wanting to go above what is minimally accepted, getting kids involved in more activities.

Dr. Machrola showed everyone a jersey as he discussed in honor of the military, Dr. Moyer and the high school football coach, the football team will be wearing this fatigue jersey in honor of all those who have served or serving our great country.

Board Business

Personnel

Resolution Nos. 29A – 29P

Moved by Mr. Hoffmaster and Mrs. Eagle, that the Board of Education of the Muhlenberg School District approve **Resolution Nos. 29A through 29P (Resolution No. 29D pulled for a separate vote by Mr. Hoffmaster and Resolution No. 29H pulled for separate vote by Mrs. Eagle)** in their entirety.

Yeas: Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mr. Nelson, Mr. Vasquez, Mr. Voit. The motion **carried** unanimously.

29A Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Laura Rhein, Special Education Teacher, C.E. Cole Intermediate, pending release from Muhlenberg School District per PA School Code.
- b. Mr. Kevin Morton, Phys. Ed./Wellness Teacher, Muhlenberg High School, effective August 16, 2022.
- c. Ms. Tammy Hartman, 4.5 Hour Cafeteria Worker, Muhlenberg Junior High School, effective August 15, 2022.
- d. Mr. Matthew Horst, Alternative Education, Muhlenberg Junior High School, effective July 19, 2022.
- e. Ms. Amy Heinz, Special Education Paraprofessional, C.E. Cole Intermediate, effective August 19, 2022.
- f. Mr. Robert Walters, Instructional Coach, K-12, effective August 23, 2022.
- g. Ms. Melissa Work, School Counselor, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.

- h. Ms. Inna Svetacheva-Knorr, 4.5 Hour Cafeteria Worker, Food Services, effective September 12, 2022.
- i. Ms. Andrea Wolf, Class A Secretary, Physical Plant and Transportation, effective August 11, 2022.
- j. Ms. Jennifer Thompson, Special Education Paraprofessional, effective August 19, 2022.
- k. Ms. Madison Pyott, Special Education Paraprofessional, effective September 8, 2022.
- l. Ms. Jennifer Beltran Del Rio, Special Education Paraprofessional, effective August 30, 2022.

29B Administrative Appointment

Resolved, that the Board of Education of the Muhlenberg School District accept the following administrative appointment:

- a. Mr. Nicholas Gehringer, Maintenance and Outside Supervisor/Energy Management (J. Haas), effective September 8, 2022, at a salary of \$72,141, prorated for days worked.

29C Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Ms. Makenzie Kistler, ELL Teacher (Y. Aponte), Muhlenberg Junior High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$46,490 (B, 17 Steps from the Top).
- b. Ms. Kaili Brinker, Elementary Teacher (G. Rojas), Muhlenberg Elementary Center, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- c. Ms. Elizabeth McCarty, Elementary Teacher (L. Mesinger), Muhlenberg Elementary Center, pending release from current employer, at a salary of \$47,999 (B, 16 Steps from the Top).
- d. Mr. William Patti, Long-Term Substitute Teacher (R. Williams), C.E. Cole Intermediate, effective the first contractual day of the 2022-2023 school year, at a salary of \$51,913 (B + 18, 16 Steps from the Top).
- e. Mr. Michael Leister, English Teacher (N. Barker), Muhlenberg Junior High School, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- f. Ms. Laura Musser, Long-Term Substitute (Newly Created), Muhlenberg Elementary Center, effective the first contractual day of the 2022-2023 school year, at a salary of \$50,770 (B + 24, 18 Steps from the Top).
- g. Mr. Nicholas Sager, Phys. Ed/Wellness Teacher (K. Morton), C.E. Cole Intermediate, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- h. Ms. Vicki Smith, Elementary Teacher (J. Bellanca), C.E. Cole Intermediate, pending release from current employer, at a salary of \$62,145 (B + 24, 11 Steps from the Top), prorated for days worked.

- i. Mr. Robert Brad, English Teacher (J. Bezler), Muhlenberg High School, pending release from current employer, at a salary of \$58,895 (B + 24, 13 Steps from the Top), prorated for days worked.
- j. Ms. Maria Masiado, Speech and Language Pathologist (M. Stewart), Muhlenberg Elementary Center, pending release from current employer, at a salary of \$93,770 (M + 30, 1 Step from the Top), prorated for days worked.
- k. Ms. Kayla LaFaver, Long-Term Substitute (M. Boone), Muhlenberg Elementary Center, effective the first contractual day of the 2022-2023 school year, at a salary of \$44,982 (B, 18 Steps from the Top).
- l. Ms. Jessica Gajewski, School Counselor (M. Work), Muhlenberg Elementary Center, effective September 7, 2022, at a salary of \$54,998 (M, 17 Steps from the Top), prorated for days worked.
- m. Ms. Jessica Conley, Special Education Teacher (M. McFadden), C.E. Cole Intermediate, at a salary of \$46,490 (B, 17 Steps from the Top), prorated for days worked.
- n. Mr. Douglas Shuey, Math Teacher (R. Walters), Muhlenberg Junior High School, at a salary of \$70,317 (M, 8 Steps from the Top), prorated for days worked.
- o. Ms. Samantha Sites, Long-Term Substitute (newly created), C.E. Cole Intermediate, effective August 29, 2022, at a salary of \$44,982 (B, 18 Steps from the Top), prorated for days worked.
- p. Ms. Laura Stewart, Long-Term Substitute (newly created), C.E. Cole Intermediate, effective August 29, 2022, at a salary of \$44,982 (B, 18 Steps from the Top)prorated for days worked.
- q. Mr. George Dunda, Long-Term Substitute (newly created), Muhlenberg High School, effective August 29, 2022, at a salary of \$47,140 (B + 9, 18 Steps from the Top), prorated for days worked.
- r. Ms. Stephanie Ruiz, Speech and Language Pathologist (S. Simon), Muhlenberg Junior High, pending release from current employer, at a salary of \$85,988 (M + 30, 5 Steps from the Top), prorated for days worked.

29D Pulled for separate vote.

29E Request for Leave/Leave of Absence

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Ms. Megan Migliore, Special Education Coordinator, Leave of Absence/FMLA, effective on or about August 29, 2022.

29F Fall 2022 Coaching Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the 2022-2023 fall coaching assignments as presented (Exhibit #26).

29G Co-Curricular Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular assignments as presented (Exhibit #27).

29H Pulled for separate vote.

29I Approval of Severance and Release Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the Severance and Release Agreement between Matthew A. Horst and Muhlenberg School District as presented (Exhibit #29).

29J Salaries for Professional Staff for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional Staff Salaries for the 2022-2023 school year as in accordance with the Muhlenberg Education Association contract (effective July 1, 2021 through June 30, 2023) as presented (Exhibit #30).

29K Summer Hours for Professional Staff

Resolved, that the Board of Education of the Muhlenberg School District approve summer hours for the following employees (Exhibit #31):

- a. Ms. Samantha Armstrong, ten (10) hours for unpacking and separating literacy pilot materials and analyze data to prepare for 2022-2023 school year, at the professional pay rate of \$30.00 per hour.
- b. Ms. Robey Williams, twenty (20) hours for unpacking and separating literacy pilot materials and analyze data to prepare for 2022-2023 school year, at the professional pay rate of \$30.00 per hour.
- c. Ms. Tara Nelson, twenty (20) hours for unpacking and separating literacy pilot materials and analyze data to prepare for 2022-2023 school year, at the professional pay rate of \$30.00 per hour.
- d. Ms. Amy Chiarelli, ten (10) hours for literacy pilot preparation and data to prepare for 2022-2023 school year, at the professional pay rate of \$30.00 per hour.
- e. Ms. Stacy Wiza, ten (10) hours for JAMF resource development, Classlink rollover and 2022-2023 school year preparation, and professional development planning and learning, at the professional pay rate of \$30.00 per hour.
- f. Mr. Dean DeTurk, eight (8) hours for Virtual School Enrollment, at the professional pay rate of \$30.00 per hour.

29L Co-Curricular Resignation

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignation:

- a. Ms. Carisa Long, Varsity Field Hockey Co-Assistant Coach, effective August 26, 2022.

29M Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employee:

- a. Ms. Jessica Knepp, Class A Secretary, completion of thirty (30) day probation as of August 24, 2022 and recommended for permanent employment as of August 25, 2022.
- b. Ms. Beth Wentzel, Class A Secretary, Administration Building, completion of forty-five (45) day probation as of September 7, 2022 and recommended for permanent employment as of September 8, 2022.
- c. Mr. Matthew Watson, Outside Custodian, completion of forty-five (45) day probation as of September 12, 2022 and recommended for permanent employment as of September 13, 2022.

29N Sports Event Monitors for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitors for the 2022-2023 School Year at the pay rate of \$15.00 per hour as presented (Exhibit #32).

29O Head Night Custodian Positions

Resolved, that the Board of Education of the Muhlenberg School District approve the following employees as Head Night Custodians as presented (Exhibit #33).

29P Bus Monitors for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following bus monitors for the 2022-2023 school year at the pay rate of \$10.50 per hour:

Muhlenberg Junior High School

Mr. Joseph Houck
Ms. Kerri Anderson
Ms. Paula Shea

Resolution Nos. 29D

Moved by Mr. Hoffmaster and Mr. Lupia, that the Board of Education of the Muhlenberg School District approve **Resolution No. 29D** in its entirety.

Yeas: Ms. Howard, Mr. Hyneman, Mr. Lupia, Mr. Nelson, Mr. Vasquez, Mr. Voit. **Abstain:** Mr. Hoffmaster. The motion **carried**.

29D Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a. Ms. Patricia Fletcher, 3.5 Hour Cafeteria Assistant (C. Kalin), effective August 10, 2022, at a pay rate of \$12.97.
- b. Ms. Veronica Valdez, Class A Secretary (L. Morrison), Muhlenberg High School, effective September 19, 2022, at a salary of \$40,233.60, prorated for days worked.
- c. Mrs. Rachel Kline, Special Education Paraprofessional (J. Deysher), Muhlenberg High School, effective September 6, 2022, at a pay rate of \$16.12 per hour.
- d. Ms. Kayla Hoffmaster, Special Education Paraprofessional (S. Sanfiel), Muhlenberg Junior High School, effective August 31, 2022, at a salary of \$15.17 per hour.
- e. Ms. Gabriela Zavala-Aguilera, 4.5 Hour Cafeteria Worker (T. Hartman), Muhlenberg Junior High School, effective September 8, 2022, at a pay rate of \$15.43 per hour.
- f. Ms. Mallory Rowley, Special Education Paraprofessional (J. Banks), Muhlenberg Elementary Center, effective September 19, 2022, at a pay rate of \$15.17 per hour.

Resolution Nos. 29H

Moved by Mr. Hoffmaster and Mr. Nelson, that the Board of Education of the Muhlenberg School District approve **Resolution No. 29H** in its entirety.

Yeas: Ms. Howard, Mr. Hyneman, Mr. Lupia, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mr. Hoffmaster. **Abstain:** Mrs. Eagle. The motion **carried**.

29H Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2022-2023 school year (Exhibit #28):

- a. Ms. Shannon Painter, mentor for Ms. Eva Stone, Elementary Teacher, C.E. Cole Intermediate, for sixty (60) hours.
- b. Ms. Amy Sharp, mentor for Mr. William Patti, Long-Term Substitute Teacher, C. E. Cole Intermediate, for sixty (60) hours.
- c. Ms. Laura Zubey, mentor for Ms. Vicki Smith, Elementary Teacher, C. E. Cole Intermediate, for sixty (60) hours.
- d. Mr. Jeff Gross, mentor for Mr. Nicholas Sager, Phys. Ed/Wellness Teacher, C. E. Cole Intermediate, for sixty (60) hours.

- e. Mr. Gregory Weeks, mentor for Mr. Robert Brad, English Teacher, Muhlenberg High School, for sixty (60) hours.
- f. Ms. Beth Slater, mentor for Mr. Douglas Shuey, Math Teacher, Muhlenberg Junior High School, for ten (10) hours.
- g. Mr. Jason Griffin, mentor for Ms. Jessica Steffy, English Teacher, Muhlenberg High School, for ten (10) hours.
- h. Ms. Valery Will, mentor for Ms. Kelly Schroll-Wood, School Counselor, Muhlenberg High School, for sixty (60) hours.

Management

Resolution Nos. 30 - 32

Moved by Mr. Voit and Mr. Hoffmaster, that the Board of Education of the Muhlenberg School District approve **Management Resolution No. 30 through Resolution No. 32** in their entirety.

Yeas: Mr. Hyneman, Mr. Lupia, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard. The motion **carried** unanimously.

30

Election of PSBA Officers

WHEREAS, instead of individuals voting during the PASA-PSBA School Leadership Conference in October, each school entity will have one vote for each officer and at-large representative position;

WHEREAS, this will require boards of the various school entities to come to a consensus on each candidate and cast their vote electronically during the open voting period (September 9, 2022 through October 29, 2022). The voting will be done through a secure, third-party, web-based voting site that will require a login password;

WHEREAS, one person from each member school entity will be authorized as the official person to cast the vote on behalf of his or her school entity. In the case of school districts, it will be the Board secretary who will cast votes on behalf of the school board as follows:

President Elect - One Year Term

Mr. Michael Gossert, Cumberland Valley School District

Vice President - One Year Term

Ms. Allison Mathias, North Hills School District

Central Zone Representative - Three Year Term

Julia Preston, Northern Tioga School District

Section C-1 Advisor - Two Year Term

Mr. Thomas Kerek, Kane Area School District

Section E2 Advisor - Two Year Term

Ms. Karen Beck Pooley, Bethlehem Area School District

Section E4 Advisor - Two Year Term

Ms. Amy Goldman, Radnor Township School District

Trustee (term ends Dec. 31, 2025)

Choose up to two candidates for a 3-year term

Ms. Kathy K. Swope

Ms. Roberta M. Marcus

Forum Steering Committee (term ends Dec. 31, 2024)

Choose up to two incumbents for a 2-year term

Ms. Tracy Long, Keystone Central School District

Mr. Steve Skrocki, North Penn School District

31 Representatives for Berks County Schools Health Trust Consortium

Resolved, that the Board of Education of the Muhlenberg School District approve the appointment of Dr. Jessica Heffner, as the school district's Management Representative and Mr. Douglas L. Olexy as the school district's Labor Representative for the Berks County Schools Health Trust Consortium effective July 1, 2022-June 30, 2024.

32 Approve ABARTA Coca-Cola Beverages, LLC Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement between ABARTA Coca-Cola Beverages, LLC and Muhlenberg School District as presented (Exhibit #34).

Physical Plant and Transportation

Resolution No. 33

Moved by Mrs. Eagle and Mr. Hoffmaster, that the Board of Education of the Muhlenberg School District approve **Physical Plant and Transportation Resolution No. 33** in their entirety.

Yeas: Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia. The motion **carried** unanimously.

33 Additional Funds Approval Request

Resolved, that the Board of Education of the Muhlenberg School District approve the additional funds request for the Muhlenberg School District Blue Center and Administration Building at a cost of \$25,248.00 (funded through contingency funds and Capital Reserves Funds) as presented (Exhibit #35).

Budget and Finance

Resolution Nos. 34 - 38

Moved by Mr. Hoffmaster and Mr. Voit that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution Nos. 34 through 38** in their entirety.

Yeas: Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia. The motion **carried** unanimously.

34 Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit #36):

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	May 2022	May 2022	Jun 2022 Ck#52324-52503 V#27328-27356	May 2022	May 2022
Cafeteria	May 2022	May 2022	Jun 2022 Ck#7491-7520 V#2951-2956	May 2022	
Capital Reserve (Fund 32)	Jun 2022	Jun 2022			
Capital Projects Fund (Fund 39)	Jun 2022	Jun 2022			
Activity	May 2022	May 2022			

35 Close Student Activity Account

Resolved, that the Board of Education of the Muhlenberg School District authorize closing the student activity account for "MEC School Store" and transferring the remaining balance to the MEC Student Council (Exhibit #37).

36 Disposal of Surplus Property

Resolved, that the Board of Education of the Muhlenberg School District authorize the disposal of the following surplus property in accordance with district Policy 706.1, Disposal of Surplus Property as presented (Exhibit #38):

- a. Chromebooks & Desktops – These items are broken or have reached end-of-life and have no usable value. (Exhibit – Sept 22 Recycle.xlsx)

37 Student Activity Account

Resolved, that the Board of Education of the Muhlenberg School District authorize establishing the student activity account for the Muhlenberg High School Avedium Club (Exhibit #39).

38 Exempting Taxpayers

Resolved, that the Board of Directors of the Muhlenberg School District pursuant to Act 57 of 2022, approve exempting taxpayers from additional charges for real estate taxes when taxpayers failed to receive tax notice as presented (Exhibit #40).

Education

Resolution Nos. 39 – 46

Moved by Mrs. Eagle and Mr. Voit, that the Board of Education of the Muhlenberg School District approve **Education Nos. 39 through 46** in their entirety.

Yeas: Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mr. Nelson. The motion **carried** unanimously.

39 Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion

Resolved, that the Board of Education of the Muhlenberg School District authorize the Admission of Fact, Waiver of Hearing, Acknowledgement of Compliance with Procedural Safeguards and Consent to Expulsion for the following students (Exhibit #41):

- a. Student "X", C.E. Cole Intermediate

40 Students to Begin the 2022-2023 School Year as a Non-Resident Student

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following students to begin the 2022-2023 school year as a non-resident student:

- a. Student #40824, Grade 2, MEC
- b. Student #40843, Grade 4, C.E. Cole
- c. Student #40886, Grade 5, C.E. Cole

41 Muhlenberg Elementary Center and C. E. Cole Intermediate Schoolwide Title I Plans for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg Elementary Center and C. E. Cole Intermediate Schoolwide Title I Plans for the 2022-2023 school year, as presented (Exhibit #42).

42 Approval of River Rock Academy Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with River Rock Academy for secondary and elementary student services for the 2022-2023 school year as presented (Exhibit #43).

43 Approval of Agreement with All Abilities Fitness Center, LLC

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement with All Abilities Fitness Center, LLC to provide an Adapted Fitness Class to ten (10) special education classrooms beginning mid-September as presented (funded through Special Education Budget) (Exhibit #44).

44 Student Tuition Agreements for the 2022-2023 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreements for the 2022-2023 school year as presented (Exhibit #45):

- a. Student #34708, The Vista School
- b. Student #39309, Opportunities School
- c. Student #38265, Opportunities School
- d. Student #36466, Opportunities School

45 Acceptance of Gifts, Grants, Donations

Resolved, that the Board of Education of the Muhlenberg School District accept the following donations in accordance with district Policy 702, Gifts, Grants, Donations (Exhibit #46):

- a. The Restaurant Store, donation of numerous variety of food products for Family and Consumer Science classes at Muhlenberg Junior High School.
- b. Mr. S. Wayne Hardy, former Board President, donation of an American Flag for the Muhlenberg School District to be presented at the discretion of the Superintendent.

46 Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2022-2023 School Year as listed (Exhibit #47).

Student Activities

There was none.

Minutes

Resolution No. 47

47 Approval of Minutes

Review minutes of the Committee of the Whole Meeting of August 10, 2022 and the Regular Board Meeting of August 10, 2022.

Moved by Mr. Hoffmaster and Mr. Voit, that the minutes of the Committee of the Whole Meeting of August 10, 2022 and the Regular Board Meeting of August 10, 2022.

Yeas: Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mr. Nelson, Mr. Vasquez. The motion **carried** unanimously.

Old Business

There are no items.

New Business

Dr. Macharola took a moment to introduce one of the new Special Education Supervisors, Ms. Nicole Huntbach, as well as the new Assistant Principal at Muhlenberg Elementary Center, Ms. Leila Mesigner.

Mr. Lupia commented about the new weight room and the recent discussion involving extra-curricular activities aiding in more kids being involved making it a very strong Muhlenberg School District and the students will really benefit from it. He believes

Muhlenberg, as far as sports programs, will be on top now. Mr. Lupia also advised, as part of Muhlenberg Parks and Rec, October 7th, 8th, and 9th there will be the Haunted Hollow Harvest Festival with haunted hayrides and a haunted barn along with food and drinks.

Mrs. Eagle wanted to thank Mr. Crater for the Back to School night at MEC as she attended with her husband for lacrosse. She advised being there and watching what they did with the families was amazing, and seeing the children excited to see their teachers and wanting to introduce Mr. Crater to their families was heartwarming. She advised she texted Dr. Macharola about how it was just a great experience for families and thanked Mr. Crater again for doing it. Mrs. Eagle also discussed a great experience regarding watching kids get off of a bus, noting a child could not find his parent so the bus driver yelled out the window that the parent was parked behind him, and how this was just a warm feeling as the parent thanked the bus driver. She spoke about how everyone is in a rush in the afternoon, so she wanted Dr. Macharola to hear the positive and good things since the District doesn't always hear them and she felt the bus driver needed to hear the positive.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2022-2023

September	Mrs. Cindy Mengle
October	Mr. Garret Hyneman
November	Mrs. Krystina Eagle
December	Mr. J. Tony Lupia, Jr.
January	Mr. Otto W. Voit, III
February	Mr. Mark Nelson
March	Mr. Miguel Vasquez
April	Ms. Janet Howard
May	Mr. Richard E. Hoffmaster

Review of Board Meetings and Calendar of Events

October 5	7:00 PM	COW Meeting
October 10	6:30 PM	RMCTC Board Meeting


October 12	7:00 PM	Regular Board Meeting
November 2	7:00 PM	COW Meeting
November 9	7:00 PM	Regular Board Meeting
November 14	6:30 PM	RMCTC Board Meeting
December 5	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting

48 Adjourn Meeting

Moved by Mr. Hoffmaster and Mr. Lupia, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:55 PM.

Yeas: Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mr. Nelson, Mr. Vasquez, Mr. Voit. The motion **carried** unanimously.

Attest:


Cindy L. Mengle
Secretary